



ਮਹਾਰਾਜਾ ਰਣਜੀਤ ਸਿੰਘ ਪੰਜਾਬ ਤਕਨੀਕੀ ਯੂਨੀਵਰਸਿਟੀ, ਬਠਿੰਡਾ
ਡੱਬਵਾਲੀ ਰੋਡ, ਬਠਿੰਡਾ - 151001

Maharaja Ranjit Singh Punjab Technical University
DABWALI ROAD, BATHINDA-151001

[A State University Estb. by Govt. of Punjab Act No. 5(2015) u/s 2(f) & Approved u/s 12B of UGC Act, 1956]

ਐਸੋ. ਡੀਨ (ਅਕਾਦਮਿਕ ਮਾਮਲੇ)

Associate Dean (Academic Affairs)

Ref. No.: DAA/MRSPTU/2024/ 4520

Date: 21/06/2024

NOTICE

Sub.: Registration & Fee deposition schedule for Aug-Dec (Odd Semester) of Session 2024-25.

Consequent upon the approval vide diary no. 6083 dated 19.6.2024, following schedule shall be followed for the student's Registration and Fee deposition in all the courses running in the University Main Campus/ Constituent colleges/ GZSCCET/PITs/PSAEC, Patiala for August - Dec (Odd Semester) of Session 2024-25.

All Semester	Without fine	Remarks
Registration	From 22.07.2024 to 29.07.2024	1. Registration after 29.07.2024 to 05.08.2024 with a late fine of Rs.100/- for each day of delay. 2. Registration from 06.08.2024 but not later than 20.08.2024 shall be permitted on genuine grounds by HoD with a late registration fine of Rs. 3000/-, at the risk and responsibility of student, if minimum 75% attendance requirement can be completed by him/her within the remaining time with regular attendance.
Fees Deposition	From 24.06.2024 to 29.07.2024	From 30.07.2024 with a late fine of Rs. 200/- for each day of delay till 05/08/2024. From 06.08.2024 with a late fine of Rs. 300/- for each day of delay till 13/08/2024.

Note:

1. Students are not allowed to attend classes after last date (i.e. 20.08.2024) of Registration if he/she fail to submit duly filled registration form in the department.
2. Fee deposition after 13.08.2024 is allowed only upon recommendations of HoD through Director (As applicable) /HoD, with a late fine of Rs. 500/- for each day of delay, subject to a maximum cumulative fine of Rs 25,000/-.
3. The students of J & K and Bihar Credit Card Scheme shall deposit fee as per Notification No. Reg/196 dated 08/05/2023.

4. **Students receiving the Post Metric Scholarship (PMS) must deposit their fees with in one week of receiving the funds in their account from the Goyt. of Punjab. Thereafter, a fine of Rs. 100/- per day will be charged for any delay.**

Improvement Cases

1. Department/Institutes will accept improvement forms from the students detained on attendance basis upto 05.08.2024.
2. For courses where university results are announced late the improvement forms can be accepted up to one week from the result declaration date.

General Guidelines

1. **All eligible students have to register in their respective Departments at the beginning of every semester.**
2. **Departments shall maintain a complete record of students registered in each semester.**
3. **Only Registered Students can attend the classes.**
4. **Attendance count shall start w.e.f. the start of semester in all cases.**

University Accounts Section shall issue separate details and instructions if any, regarding fee deposition.

**Associate Dean (Academic Affairs)
MRSPTU, Bathinda**

Copy to the following for information and further necessary action as applicable:-

1. PA to Vice Chancellor, MRSPTU, Bathinda
2. Registrar, MRSPTU, Bathinda
3. Deans: (Student Welfare / P&D / R&D)
4. CoE, MRSPTU, Bathinda
5. Prof. I/C Finance, MRSPTU, Bathinda
6. Prof. I/C ITES, MRSPTU, Bathinda for uploading this on University website
7. Incharge Admission, Cell
8. Heads/Principal/Directors of University Main Campus/GZSCCET, MRSPTU/PITs/PSAEC, Patiala of MRSPTU, Bathinda for compliance through E-mail
9. Chief Warden / Medical Officer
10. All concerned